## Approved For Release 2002/02/12: CIA-RDP78-04718A001200040057-4

CIA INTERNAL USE ONLY

STATINTL

STATINTL

NOTICE NO. Personnel 1954

## EMPLOYEE SERVICES

## HOUSING INFORMATION SERVICE

- 1. The Office of Personnel is prepared to provide advice and assistance to Agency employees in obtaining satisfactory housing arrangements in the Washington, D. C. area. Listings of known room and apartment vacancies are maintained for this purpose. Interested employees may avail themselves of this service by contacting the Services Branch, Employee Services Division, Wing E, first floor, Curie Hall, telephone extension 2144.
- 2. In order that this service may be provided on a continuing basis, for the benefit of all personnel, it will be appreciated if employees will apprise the Services Branch of such housing information as may come to their attention. Employees leaving the Washington area may find it advantageous to list apartments or houses for rent, for sublease, or for sale.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE Acting Deputy Director (Administration)

DISTRIBUTION: ALL EMPLOYEES

CIA IMTERNAL USE ONLY